



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Conneaut School District, Crawford Central School District, Crawford County Career and Technical Center, and PENNCREST School District of Crawford County worked jointly to create plan for re-opening for the fall of 2020. We all recognize that our schools are a critical community institution serving over 11,000 students. The threat of a highly infectious outbreak in our schools could be detrimental to our county and our individual communities. By following this COVID-19 Health and Safety Plan, we are dedicated to reducing the miscommunications that may encompass the chaotic nature of an outbreak of any highly infectious illness.

This plan outlines our strategy in preparing for, responding to, and recovering from a pandemic, specifically COVID-19, in a collective, county/community approach. It serves as a guide for the safe reopening of the schools in Crawford County. **This is a fluid document, based on local, state and federal guidelines that will continue to develop over time.**

This document contains supplemental information from the Pennsylvania Department of Health (DOH), the Center for Disease Control (CDC), the Pennsylvania Department of Education (PDE), American Academy of Pediatrics (APA).

PURPOSE

The intent of this Health and Safety Plan is to serve as the CCCTC and District guidelines for all reopening activities. The purpose of this plan is to achieve the following goals:

- Maximize the protection of lives while minimizing educational and social disruption while reducing morbidity and mortality to the best of our collective abilities.
- Enable the CCCTC and all school districts in Crawford County to continue to operate and provide services as normally and effectively as possible with minimal academic and economic losses.
- The response of Conneaut School District, Crawford Central School District, Crawford County Career and Technical Center, and PENNCREST School District will be directed by the Pennsylvania Department of Health and the Pennsylvania Department of Education's direction and guidance. This plan coordinates federal, state, and local agencies.
- Continue the essential core operations of public education in the event of increased staff/student absences.
- Establish and maintain a coordinated command system to enable effective, timely, and sensitive decision making regarding continuity of student learning needs to remain the core value and focal point.

- Utilizing available communication resources to ensure that students, parents, and staff receive timely and accurate information regarding disease prevention strategies and infection control strategies.
- Prepare and provide resources for mental health/crisis service needs of staff, students and families.

Realities and Constraints

Our current situation may seem unpredictable; however, we believe that there are some likely realities that our staff, students, and families can anticipate. Some of those realities help our plans to reopen, while others may make it more challenging and constrain our efforts. It is important, as we plan, for everyone to be on the same page about what is likely so we can focus most of our efforts on those circumstances, while still ensuring that we plan for the various “what if” scenarios.

1. **The virus will not disappear by September, but its level of spread may change.** Knowing that the number of cases is not a fixed amount, the CCCTC and Districts will remain committed to adjusting approaches based on the reality of the virus’ spread in the region.
2. **The availability of Covid-19 testing will improve, but unclear by how much.** The state’s capacity for Covid-19 testing is improving by the week and may support all those requesting tests by September, but it is unclear how frequently re-testing can occur, or when antibody tests will be available at scale.
3. **Under Green or Yellow Phases, schools will open for in-person learning in September.** Students will begin returning to school on September 2nd and in-person instruction will be offered in schools. However, schedules, days of attendance, classroom spaces, and day-to-day operations will be adjusted to allow for social distancing and smaller groupings.
4. **Virtual instruction will be an option.** Even with schools opening in September for in-person instruction, Conneaut School District, Crawford Central School District, Crawford County Career and Technical Center, and PENNCREST School District will continue to offer virtual learning to students.

SCOPE

The scope of this Health and Safety Plan covers Conneaut School District, Crawford Central School District, Crawford County Career and Technical Center, and PENNCREST School District reopening as it pertains to COVID-19 (Coronavirus).

COVID-19 (Coronavirus) – Symptoms of COVID-19 have ranged from asymptomatic (no symptoms) to severe respiratory illness accompanied with fever, cough, and shortness of breath. Symptoms may appear 2-14 days after exposure. The virus is spread person-to-person between people within close contact (about 6 feet), via respiratory droplets produced when an infected person sneezes or coughs and these droplets can land in the mouths or noses of people who are nearby where the droplets are inhaled into the lungs. Transmission may also be possible through contact with contaminated surfaces, but this is not suspected to be the leading cause of transmission.

People with these symptoms may have COVID-19:

Fever or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

Loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Health and Safety Plan: Crawford County Career and Technical Center

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): (09/02/20)

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Kevin Sprong	Director	Both
Michael Costa	Principal/Assistant Director/Pandemic Coordinator	Both
Jim Pellegrino	Supervisor of Buildings and Grounds	Both
Laura Peterson	Student Services Coordinator	Both

Gary Decker	Special Populations Coordinator	Both
Jackie Dutchcot	Business Manager	Both
Cindy Saulsbery	Health Occupations Instructor/Safety Com	Both
Becky Parker	LPN Adult Coordinator	Both
John Fuller	Auto Collision Instructor/Safety Com	Both
Bill Dithrich	Technology Coordinator	Both
Denny O’Laughlin	Professional Staff Union President	Both
Cindy Harry	Support Staff Union President	Both

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.

- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<p>Daily Cleaning of all classrooms and restrooms, hallways and transportation vehicles as well as “high touch surfaces.” Due to ABAB and “C” days, C days will be used for on-line/virtual instruction with students at home and staff in the building in their respective shops/classroom areas. Cleaning of the buildings and high touch areas will be conducted.</p> <p>Disinfection of all confirmed COVID-19 exposed areas</p> <p>Increased ventilation and exhaust ventilation.</p>	<p>Daily Cleaning of all classrooms and restrooms, hallways and transportation vehicles as well as “high touch surfaces.”</p> <p>Increased ventilation and exhaust ventilation.</p>	Jim Pellegrino Supervisor of Buildings and Grounds	Masks, Gloves, Face Shields, Gowns, Disinfection Chemicals and Equipment, Cleaning Chemicals, Contracted Custodial Staffing.	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	Continued disinfection throughout all buildings on the CCCTC campus. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible.	Continued disinfection throughout all buildings on CCCTC campus as needed. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible.	Jim Pellegrino Supervisor of Buildings and Grounds	See above	Y

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>ABAB-C schedule, all CCCTC students will attend Monday through Thursday as usual, Friday will be "C" day which is online / virtual only and all students stay home and learn remotely. Teachers will instruct from their respective classrooms/shops at the CCCTC on Fridays during the Yellow Phase.</p> <p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p> <p>-spread out in classrooms and lab areas</p> <p>-staggered bells for fewer students in hallways and stairwells</p> <p>-turn desks facing the same direction or have students only sit on one side of the table, spaced apart</p>	<p>Best Practices will be utilized to limit close contact between students and staff</p> <p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p> <p>-spread out in classrooms and lab areas</p> <p>-staggered bells for fewer students in hallways and stairwells</p> <p>-turn desks facing the same direction or have students only sit on one side of the table, spaced apart</p>	<p>Building Administration</p>	<p>PPE as needed, schedules, seating charts, staffing services, Chrome Books, and LMS</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Cafeteria services are not rendered at the CCCTC. When in the cafeteria for meetings, all students will face one direction with at least 6ft between them OR students will stay in classrooms according to social distancing plans by building</p> <p>Students will be encouraged to wash their hands prior to consuming any food or beverages brought on to school campus.</p> <p>Cafeteria areas will be thoroughly cleaned between meetings.</p>	<p>Cafeteria services are not rendered at the CCCTC. When in the cafeteria for meetings, all students will face once direction with at least 6ft between them OR students will stay in classrooms according to social distancing plans by building</p> <p>Students will be encouraged to wash their hands prior to consuming any food or beverages brought on to school campus.</p> <p>Cafeteria areas will be thoroughly cleaned between meetings.</p>	<p>Building Administration</p>	<p>Seating Chart where applicable</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Frequent handwashing will be encouraged.</p> <p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>CDC - handwashing resources that include health promotion materials, information on proper handwashing technique, and tips for families to help children develop good handwashing habits.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p> <p>Sharing of materials, supplies, and items will be prohibited.</p> <p>Hand sanitizer will be available in all classrooms</p>	<p>Frequent handwashing will be encouraged.</p> <p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>CDC - handwashing resources that include health promotion materials, information on proper handwashing technique, and tips for families to help children develop good handwashing habits.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p> <p>Sharing of materials, supplies, and items will be prohibited.</p> <p>Hand sanitizer will be available in all classrooms</p>	<p>Building Administration</p>	<p>soap, paper towels, hand sanitizer, tissue</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all Common areas and Restrooms and other high traffic areas.</p> <p>CDC Germs are Everywhere</p> <p>CDC Wash Your Hands</p> <p>Translated Posters</p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all Common areas and Restrooms and other high traffic areas.</p> <p>CDC Germs are Everywhere</p> <p>CDC Wash Your Hands</p> <p>Translated Posters</p>	Director of Building and Grounds	<p>CDC Website</p> <p>Germs Are Everywhere Posters</p> <p>Wash Your Hands Posters</p>	N
* Identifying and restricting non-essential visitors and volunteers	Only students and staff are allowed in the CCCTC building and access past the school office.	Only students and staff are allowed in the CCCTC building and access past the school office.	<p>CCCTC Safety/Pandemic Coordinator</p> <p>Building Administrators</p> <p>Office Personnel</p>	N/A	N
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	NA	NA	NA	N/A	NA

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials among students	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> ● Textbooks that are shared ● Technology ● Art Supplies ● Shop/Lab Equipment <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> ● Textbooks that are shared ● Technology ● Art Supplies ● Shop/Lab Equipment <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p>	<p>Staff</p>	<p>PPE as needed, schedules, seating charts, Individual student spaces, Individually assigned classroom/shop resources</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Staggering the use of communal spaces and hallways</p>	<p>Staggered bell schedules by sending school to limit students in hallways and stairwells</p> <p>Create one-way traffic patterns in hallways and stairwells when possible</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> ● Arrival ● Dismissal ● Bus access area <p>Utilize virtual group events, gatherings, or meetings, promote social distancing of at least 6 feet between people</p>	<p>Staggered bell schedules by sending school to limit students in hallways and stairwells</p> <p>Create one-way traffic patterns in hallways and stairwells when possible</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> ● Arrival ● Dismissal ● Bus access area <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held.</p>	<p>Building Administration</p>	<p>Hallway Signage</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	<p>Wearing of masks is mandatory on district transportation</p> <p>There are no practices/meetings/competitions.</p> <p>Only ½ of students will be on the bus at any time as reported by sending districts</p> <p>Parent drop off/pick up will be encouraged</p> <p>Fees eliminated for driving to school</p> <p>Extracurricular and Educational field trips are eliminated</p> <p>Attendance at in-person conferences and events are eliminated</p> <p>Coop activities continue</p>	<p>Wearing of masks is mandatory on district transportation</p> <p>Parent drop off/pick up will be encouraged</p> <p>Extracurricular and Educational field trips, conferences, competitions, and meetings are limited to schools within the IU5 attendance area and will be very limited.</p> <p>Attendance at in-person conferences and events are eliminated if sponsoring party cannot abide by CDC guidelines.</p> <p>Travel to yellow phase areas is prohibited</p> <p>Coop activities continue</p>	<p>Building Administration</p>	<p>Masks, Seating Charts,</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>In collaboration with sending districts:</p> <p>ABAB-C schedule, all CCCTC students will attend Monday through Thursday as usual, Friday will be "C" day which is online / virtual only and all students stay home and learn remotely. Teachers will instruct from their respective classrooms/shops at the CCCTC on Fridays during the Yellow Phase.</p> <p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p>	<p>Best Practices will be utilized to limit close contact between students and staff.</p> <p>Increased physical distancing in classrooms and shop areas</p> <p>staggered bells for dismissal of schools to promote fewer students in hallways and stairwells</p> <p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p>	<p>Building Administration</p>	<p>Masks</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	NA	NA	NA	N/A	N
Other social distancing and safety practices	<p>All after school activities are cancelled for CCCTC students.</p> <p>Extracurricular and Educational field trips are eliminated</p> <p>Attendance at in-person conferences and events are eliminated</p>	<p>Under Green all clubs and after school activities will operate under CDC, PA Dept. of Health practices and protocols.</p> <p>Academic, extracurricular, educational field trips, conferences, and meetings are limited to schools within the IU5 attendance area</p>	Building Administration	N/A	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?

- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Parents/Guardians will be responsible for symptom screening of students at home each morning</p> <p>Parents/Guardians are responsible to ensure students with symptoms remain at home and do not ride a bus or attend school.</p> <p>All school staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p> <p>Students will be sent to the isolation room immediately if feeling symptomatic.</p> <p>The CCCTC will share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p>	<p>Parents/Guardians will be responsible for symptom screening of students at home each morning</p> <p>Parents/Guardians are responsible to ensure students with symptoms remain at home and do not ride a bus or attend school.</p> <p>All school staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p> <p>Students will be sent to the isolation room immediately if feeling symptomatic.</p> <p>The CCCTC will share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p>	<p>Administration</p> <p>Pandemic Coordinator</p> <p>LPN Adult Coordinator</p>	<p>Signage Quarantine Rooms Parent/Community Resources</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>If a student or staff member has a confirmed case of COVID-19: Notification/documentation must be presented to Pandemic Coordinator before re-admittance to school/work</p> <p>A student or staff member identified through contact tracing as being exposed to COVID-19 may return to school/work after 14 days with no signs or symptoms of COVID-19</p> <p>A student or staff member who has been quarantined/sent home with signs or symptoms may return after:</p> <ul style="list-style-type: none"> • 72 hours with no fever (without medication) AND • Respiratory symptoms have improved (e.g. cough, shortness of breath) or • Directed by DOH to Isolate or Quarantine for 10-14 days since symptoms first appeared 	<p>If a student or staff member has a confirmed case of COVID-19: Notification/documentation must be presented to Pandemic Coordinator before re-admittance to school/work</p> <p>A student or staff member identified through contact tracing as being exposed to COVID-19 may return to school/work after 14 days with no signs or symptoms of COVID-19</p> <p>A student or staff member who has been quarantined/sent home with signs or symptoms may return after:</p> <ul style="list-style-type: none"> • 72 hours with no fever (without medication) AND • Respiratory symptoms have improved (e.g. cough, shortness of breath) or • Directed by DOH to Isolate or Quarantine for 10-14 days since symptoms first appeared 	<p>Pandemic Coordinator</p> <p>Building Administration</p> <p>Home School Nurse</p> <p>LPN Adult Coordinator</p>	<p>N/A</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	CCCTC will use multiple social media sites as well as CCCTC website, "all call" system, and local news to notify families, staff, and general public of updates and/or changes to protocols and closures	CCCTC will use multiple social media sites as well as CCCTC website, "all call" system, and local news to notify families, staff, and general public of updates and/or changes to protocols and closures	Pandemic Coordinator Building Administration	All Call System Social Media Platforms Website Media Contacts	N
Other monitoring and screening practices	Will continue to monitor and follow procedures and guidelines from the CDC and PA Department of Health	Will continue to monitor and follow procedures and guidelines from the CDC and PA Department of Health	Pandemic Coordinator Building Administration	N/A	N

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>Teachers will send students that appear ill or are symptomatic to a quarantine room for temperature to be taken and notify Pandemic Coordinator.</p> <p>Additionally, high risk students will be identified and temperatures will be taken of those students daily.</p> <p>Maximum physical distance feasible will be implemented between staff and students and staff to staff and student to student for high risk individuals.</p> <p>The CCCTC will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act.</p>	<p>Teachers will send students that appear ill or are symptomatic to a quarantine room for temperature to be taken and notify Pandemic Coordinator.</p> <p>Additionally, high risk students will be identified and temperatures will be taken of those students daily.</p> <p>Maximum physical distance feasible will be implemented between staff and students and staff to staff and student to student for high risk individuals.</p> <p>The CCCTC will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act.</p>	<p>Building Administration</p> <p>Pandemic Coordinator</p> <p>Home School Nurse</p>	<p>Temporal Thermometers</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p>	<p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p>	<p>Building Administration</p>	<p>Masks</p>	<p>N</p>
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p>	<p>-masks are mandatory at all times, even when groups of individuals pass or are in close proximity such as hallway and stairwell transitions as recommended by the CDC and PA Dept. of Health</p> <p>-masks required during transportation and upon entering the CCCTC</p> <p>-in classrooms and lab areas, masks are required, under current mandates by PDE and PA DOH even when at least six feet of distance can be maintained. There are limited exceptions.</p>	<p>Building Administration</p>	<p>Masks</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Unique safety protocols for students with complex needs or other vulnerable individuals	<p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Bathrooms should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing if applicable.</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways.</p>	<p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Bathrooms should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing if applicable.</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways.</p>	<p>Special Populations Coordinator</p> <p>Building Administration</p> <p>Student Services Coordinator</p> <p>Maintenance Supervisor</p>	<p>PPE</p> <p>Cleaning Chemicals and Equipment</p>	<p>N</p>
Strategic deployment of staff	<p>When applicable, teachers and staff schedules will be scheduled accordingly to meet the safety and security needs of the students in the school.</p>	<p>When applicable, teachers and staff schedules will be scheduled accordingly to meet the safety and security needs of the students in the school.</p>	<p>Building Administration</p>	<p>N/A</p>	<p>N</p>

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Healthy Hygiene Practices	All Staff	Health Occupations Instructor and LPN Adult Coordinator	Teams		August 2020	August 2020
Healthy Hygiene Practices	All Students	Classroom Teachers	Live in Class		Aug/Sept '20	Aug/Sept '20
Cleaning, sanitizing, disinfecting	Custodians	Director of Buildings and Grounds	In Person and On-line	CDC Guidance Manufacturer Recommendations	July 20'	On-going
Implement the CCCTC Health and Safety plan	All Staff	Pandemic Coordinator and Building Administration	On-line/ In Person		July 20'	Sept 20'
Safety Protocols for Students with Complex Needs	Special Populations Coordinator Coordinator of Student Services	Home School Nurse / Nursing Services	In Person		Sept 20	Sept 20

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Staff Survey	Staff/Board	CCCTC Administration	Online/In-Person	July 2020	July 2020
Parent/Family Survey	Board/Families	District Superintendents	Online/In-Person	June 2020	June 2020
Summer Plan	Board/Families	District Superintendents and CCCTC Administration	Online/In-Person	June 2020	June 2020
Fall Plan	Board/Families	District Superintendents and CCCTC Administration	Online/In-Person	July 2020	July 2020
2020/2021 Instructional Options	Staff Parents/Guardians Community	Superintendents and CCCTC Administration	Online/In-Person	July 2020	July 2020
CCCTC Reopening Letter	Community	District Superintendents and CCCTC Administration	Online/Mail	July 2020	August 2020
Parent/Guardian Updates	Parents/Guardians	District Superintendents and CCCTC Administration	Online/Mail/Phone	Ongoing	Ongoing
Staff Updates	Staff	CCCTC Administration	Online/Email/Phone	Ongoing	Ongoing
Dept of Health Communication	All Stakeholders	CCCTC Administration	Online/Email/Phone	Ongoing	Ongoing

Health and Safety Plan Summary: Crawford County Career and Technical Center

Anticipated Launch Date: **August 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>The CCCTC will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps will be taken to discontinue use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Increase ventilation rates and occupancy times</p> <p>Incorporate use of EPA Registered Disinfectants in classrooms and through spray applicators for daily use</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
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Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible 	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age, developmental level, and corresponding POS.</p>
<ul style="list-style-type: none"> * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms 	<p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space.</p>
<ul style="list-style-type: none"> * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices 	<p>Limit gatherings, events and extracurricular activities to those that can maintain social distancing.</p>
<ul style="list-style-type: none"> * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs 	<p>Hold classes in cafeteria or other large spaces, or outdoors where applicable when possible.</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart.</p>
<ul style="list-style-type: none"> * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, and classrooms prior to consuming food or beverages.</p>
<p>Limiting the sharing of materials among students</p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p>
<p>Staggering the use of communal spaces and hallways</p>	<p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p>
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>CDC - handwashing resources that include health promotion materials, information on proper handwashing technique, and tips for families to help children develop good handwashing habits.</p>
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Other social distancing and safety practices</p>	<p>CCCTC Cafeteria and Restrooms and other high traffic areas.</p> <p>CDC Germs are Everywhere</p> <p>CDC Wash Your Hands</p> <p>Translated Posters</p> <p>Restrict nonessential visitors, volunteers, and activities that involve other groups.</p> <p>No outside individuals renting facilities under Policy 707. (This will be re-evaluated in the future)</p> <p>Limit large group activities such as extracurricular in accordance with CDC Guidelines</p> <p>Ensure all large group activities including, but not limited to assemblies, follow social distancing guidelines.</p> <p>Lab/Shop Areas Select and provide safe opportunities for learning in labs for students. Consider;</p> <ul style="list-style-type: none"> ● Physical proximity of students in work areas ● Amount of touching of shared equipment ● Ability to engage in social distancing while not engaged in active work ● Engagement of students at higher risk ● Size of learning teams <p>Train teachers and staff on all safety protocols.</p> <p>CDC Considerations for social distancing</p> <p>Clean and disinfect shared items between uses</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> ● Textbooks that are shared ● Technology ● Art Supplies ● Shop Equipment <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p> <p>Create one-way traffic patterns in hallways.</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> ● Arrival ● Dismissal ● Bus access areas <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held.</p> <p>In collaboration with sending schools, routes will be developed as they normally would, paying particular attention to balancing student ridership. (As per transportation supervisors from sending Districts)</p> <p>Students are required to wear masks. They will also be required to sit apart from other students. (Masks are mandatory as per PA DOH and PDE mandates)</p> <p>Extracurricular and Educational field trips will be limited.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Roof hatches and windows will be opened whenever possible to allow for the best ventilation.</p> <p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of students stay with the same staff (as much as possible for older children).</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students. Update the CCCTC website with any changes.</p> <p>Installing Sneeze-Guards in Main Offices if applicable</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day.</p> <p>No children with symptoms will be sent on a bus or brought to school.</p> <p>All CCCTC staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screening will not be required upon entrance to school for students or staff.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Students and staff will go to the Pandemic Coordinator at the quarantine room immediately if feeling symptomatic.</p> <p>The CCCTC will share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p> <p>Work with school administrators, school health professionals, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p> <p>Home School nurses and other healthcare providers will be notified by the CCCTC Pandemic Coordinator and all should use Standard and Transmission-Based Precautions when caring for sick people. What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.</p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>Notify staff and families of confirmed case while maintaining confidentiality. Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <p>14 days from the onset of symptoms</p> <p>AND</p> <p>Resolution of fever without the use of fever-reducing medications for the previous 24 hours</p> <p>AND</p> <p>Improvement in respiratory symptoms (e.g., cough, shortness of breath)</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>OR</p> <p>A negative PCR test after a 72 hour period of being non-symptomatic</p> <p>Post Health and Safety Plan on CCCTC Website</p> <p>Provide regular update information on CCCTC website and in parent flyers/letters.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>

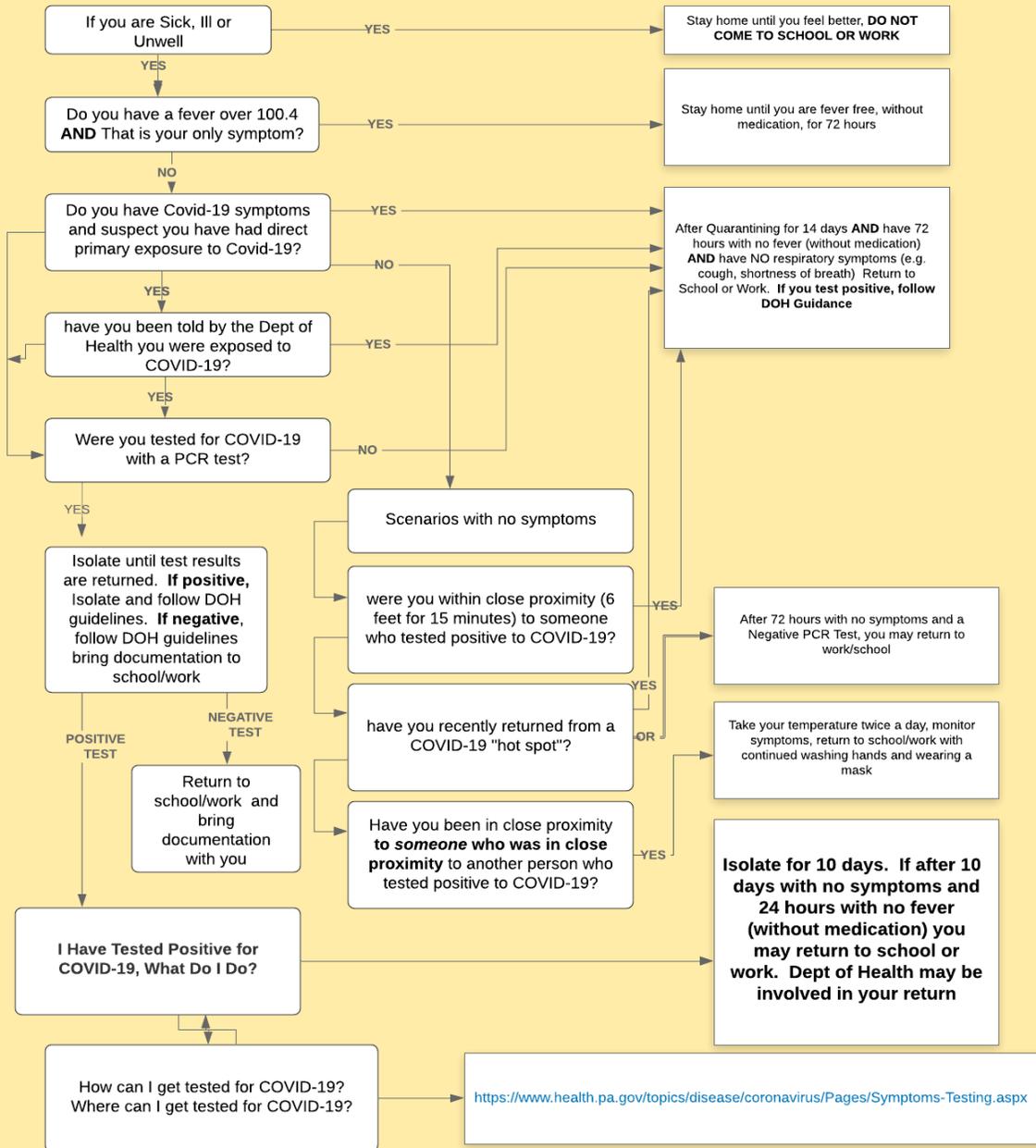
Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Limit or cancel all non-essential travel</p> <p>The CCCTC will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p> <p>Face coverings are required as per PA DOH and PDE mandates.</p> <p>Face masks are required even during times when groups of individuals pass or are in close proximity such as hallway and stairwell transitions.</p> <p>Face coverings are required during bus transport.</p> <p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student iPads/AAC devices should be disinfected each time a student enters or exits the classroom.</p> <p>Bathrooms should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing if applicable.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway and stairwell. Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.</p>

COVID FLOW CHART (Updated Nov 4, 2020)

Crawford County 2020





Attestation Ensuring Implementation of Mitigation Efforts

Whereas, the commonwealth is experiencing its highest daily case counts since the beginning of the 2019 novel coronavirus (COVID-19) pandemic, resulting in increased hospitalizations, nearly 10,000 deaths, and heightened risk to the most vulnerable Pennsylvanians;

Whereas, the Wolf Administration has identified new mitigation efforts, including an attestation process for public school entities that elect to continue in-person instruction for students in counties designated as exhibiting “Substantial” transmission of COVID-19 for two or more consecutive weeks based on a disease incidence rate of 100 or more cases per 100,000 residents and/or a polymerase chain reaction (PCR) percent positivity rate of 10 percent or greater;

Whereas, as of November 23, 2020, 59 of Pennsylvania’s 67 counties met one or both of these standards;

Whereas, Pennsylvania [recommends that school entities in counties with Substantial disease transmission transition to remote-only instructional models](#);

Whereas, as of November 20, 2020, many public school entities have exercised their local discretion to continue in-person instruction for all or some students;

Whereas, the resurgence of COVID-19 across the nation, region, and commonwealth requires more consistent and intensive implementation of disease mitigation efforts;

Whereas, these mitigation efforts include an attestation process for any public school entity (a “public school entity” is defined as a school district, intermediate unit, charter school, cyber charter school, or a career and technical education center) that elects to continue in-person instruction as of November 30, 2020 while the county in which it is located is under a Substantial disease transmission designation for at least two consecutive weeks; and

Whereas, this attestation process supplements and does not supplant existing public health guidance issued by the Pennsylvania Department of Health and the Pennsylvania Department of Education;

AND NOW, THEREFORE, the president/chair of the school entity’s governing board and chief school administrator, in accordance with the Order of the Secretary of Health dated November 24, 2020, entitled [Order of the Secretary of the Pennsylvania Department of Health Directing Public School Entities in Counties with Substantial Community Transmission to Attest to Health and Safety Protocols](#), attest to one of the following (SELECT ONE OPTION):

All or some of the students within the public school entity are currently receiving in-person instruction and:

1. We have read the [Updated Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings](#), effective November 18, 2020, including necessary exceptions and [associated guidance](#), and affirm the public school entity is complying and will continue to comply with and enforce the Updated Order of the Secretary of the Pennsylvania

Department of Health Requiring Universal Face Coverings, including necessary exceptions and associated guidance; and

2. We have read and agree to follow [the Recommendations for Pre-K to 12 Schools Following Identification of a Case\(s\) of COVID-19](#), when cases of COVID-19 occur within the public school entity.

OR

The public school entity has transitioned to a fully remote learning model and will continue to use a fully remote learning model until the county (or counties) in which the public school entity is located is no longer experiencing Substantial disease transmission for two consecutive weeks.

*** A public school entity in a county with Substantial level of disease transmission that is currently providing a fully remote learning model and that elects to transfer to in-person instruction must resubmit this attestation prior to providing in-person instruction.

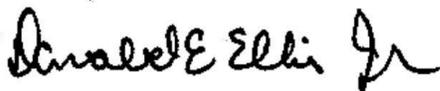
Crawford County Career & Technical Center

(Name of Public School Entity)

affirms that it has attached this signed Attestation to its Local Health and Safety Plan (the "Plan") in order to reflect provisions above, and that, by doing so, this attestation becomes part of the Plan and has been or will be fully implemented by November 30, 2020, or three business days after the county in which the public school entity is located has been designated as exhibiting Substantial disease transmission for the first time, should the public school entity in a county with Substantial level of disease transmission for two or more consecutive weeks elect to offer or continue offering in-person instruction for all or some students; and

Further, the Local Health and Safety Plan, inclusive of this attestation, has been posted on the public school entity's publicly accessible website and filed with the Pennsylvania Department of Education by email submission at RA-EDCONTINUITYOFED@pa.gov.

Signed:



(Signature of Governing Board President/Chair)



(Signature of Chief School Administrator)



President, Governing Board



Chair, Governing Board

Chief School Administrator

Donald E. Ellis Jr.

(Printed Name of Governing Board President/Chair)

Kevin L. Sprong

(Printed Name of Chief School Administrator)

Date Signed: 12/4/2020

Date Signed: 12/4/2020

Health and Safety Plan Governing Body Affirmation Statement

The Joint Operating Committee/Trustees for **Crawford County Career and Technical Center** have reviewed and approved the Phased School Reopening Health and Safety Plan on **August 19th, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **August 19th, 2020**

By:

(Signature of JOC President)*

(Print Name of JOC President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.